

4.2.20 Personal Health & Safety of Students

400 Queen Street
Operating Policy and Procedures

1. Policy

The College will endeavour to ensure that all trainees are not placed at risk by any of our operational activities. In recognition of these responsibilities, course participants completing programs do so at their own risk. The College requires you to identify any health conditions or physical injuries which may impact upon your health, welfare and safety. The College also encourages all trainees to minimise each other's risk by not engaging in practices not recommended in your training.

2. Purpose

To ensure all training courses undertaken with the College are completed so with minimal risk in relation to health and safety and are done so at the person's own risk.

To ensure all trainees take responsibility of their health and safety when partaking in any training courses at the College.

3. Responsibility

The responsibility of this policy is shared between College and the trainees.

4. Guidelines

Prior to commencing any program in the Training Division all applicants must sign their course enrolment form acknowledging that it is undertaken at their own risk and are to identify any physical conditions which may impact on their health and safety.

5. Procedure

1. Prior to or at commencement of training, trainees are to read the policy "Personal Health and Safety 4.4.20 located on the reverse side of their course enrolment form.
2. Once read and understood the trainee is required to sign and date their course enrolment form indicating that they acknowledge and comprehend the policy and undertake the program at their own risk. At this time trainees **must** declared all physical conditions or injures that may hinder or impact on their health and safety whilst training.

6. Authority

Authorised by the Operations Manger (Navitas College of Public Safety).

7. Amendments

Date	Modified by	Sections amended/added	Approved by AC (If Required)
12/09/2011	Cameron Ingram	Update terminology	22/09/2011